

## ACADEMIC SENATE

*"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community*

### Approved Business Meeting Minutes May 27, 2014

#### Members Present

<i>Dana Bassett</i>	<i>Renee Miller</i>
<i>Cherie Bowers</i>	<i>Madeleine Nguyen</i>
<i>Jodi Coffman</i>	<i>John Ross</i>
<i>Susan Gaer</i>	<i>Gabriel Shweiri</i>
<i>Madeline Grant</i>	<i>Brian Sos</i>
<i>Victoria Gray</i>	<i>Robert Stucken</i>
<i>Benjamin Hager</i>	<i>Doug Wilkes</i>
<i>Jarek Janio</i>	<i>Sandra Wood</i>
<i>Elliott Jones</i>	<i>George Wright</i>
<i>Luis Pedroza</i>	<i>John Zarske</i>
<i>Jeff McMillan</i>	

#### Absent

*Steve Bautista*  
*Marley Cervantes*  
*Ray Hicks*  
*Louise Janus*  
*Jungwon Jin*  
*Monica Porter*  
*Kristen Robinson*  
*Stacy Russo*  
*Ken Sill*  
*Teresa Simbro*

#### Guests

*Tom Bonetati*  
*Elissa Hassel*  
*Mary Huebsch*  
*Judy Iannaccone*  
*Cherylee Kushida*  
*Rhonda Langston*  
*Rick Manzano*  
*Joyce Wagner*

#### **I. Call to Order**

**A.** President Zarske called the meeting to order at 1:30 pm.

#### **II. Agenda Accepted** – A motion to approve the agenda made by Cherie Bowers and seconded by Gabriel Shweiri was unanimously approved.

#### **III. Public Comments** —

**A.** None

#### **IV. Approval of the Minutes**—

**A.** May 13, 2014 – Motion to approve the senate minutes of May 13<sup>th</sup> was made by Gabriel Shweiri and seconded by Susan Gaer. The motion was unanimously approved.

#### **V. Reports**—

##### **A. President**—John Zarske

Congratulations to Madeline Grant the Distinguished Faculty Award winner for 2014 and to Gina Giroux for winning the 2014 Orange County Teacher of the Year award. District budget requests were the major topic of discussion at the recent District Council Meeting.

The POE Committee ranked 15 of the requests. There are concerns from both SCC & SAC that funds spent at the district may be using funds that should be spent directly on students. Items approved for funding include the election costs for trustees running for election if they are opposed and district legal fees. Other requests have been tabled for the time being.

The Dunlap Hall move is planned to happen before the end of the semester. - Are you being informed of deadlines and requirements?

##### **B. Secretary/Treasurer**—Madeline Grant

Please calendar the following Flex Week Activities – Department Chair meeting 8/19 – 9 – 11am and Senate Retreat 8/20 9 – 3 with dinner to follow. Division Jr. Senator names are needed today.

##### **C. Curriculum - No Report**

**D. Facilities** —Elliott Jones

Please provide feedback regarding Dunlap Hall move and what the current status of information dissemination is. Outside lighting systems on timers seem to need some adjustments. Please let Elliott know if lights are on or off at the right or wrong time. Please also check roads as they are being watered.

**E. SACTAC – No Report**

**F. Accreditation — No Report**

**G. SCC** —Joyce Wagner

Resolutions were passed expressing support for Intersession 2015 and participating in LGBT Climate Index. Also discussed the District Security Task Force and district budget expenditures. The first round of interviews for SCC President are being conducted.

**H. FARSCCD** – Jeff McMillan

The new contract is currently being negotiated. A vote to increase dues by \$10 for general fund to cover increased costs is being planned. A general meeting is scheduled at SCC on May 29<sup>th</sup> at 2:30 pm.

**I. Planning & Budget** —Ray Hicks

More clarification from the May Revise was presented. The Governor’s budget is to be approved by June 15 so discussions are heating up. The biggest concern is the CalSTRS match at the district levels which is increasing from 9% to 19.1%.

**J. Student Success/BSI** – No Report

**K. ASG Representative** – No Report

**L. Division Senators:**

1. Health Science – Scrambling for clinical sites to place students as sites are preferring Bachelors students

No Reports from: Adjunct Faculty, Business, Counseling, Continuing Education, Fine and Performing Arts, Human Services, Humanities, Kinesiology, Library, Math, Science, Social Science, Student Services, & Technology

**I. Topics**

**A. Judy Iannaccone** – Communication & Marketing Plan

An Ad Hoc Focus Group discussion Employee Communications was conducted. District level communications must co-exist with campus communication. Judy Iannaccone provided a list of previous activities and ideas for future communication opportunities. The district is planning to update the Intranet.

**B. OER Task Force Recommendations**

Outlined attached recommendations. Please review and we will vote on the recommendations in the fall. Requesting that the Senate convene an OER Taskforce for future development of this project.

**C. Paralegal Department Name - Change to Legal Studies**

The 2+2+3 Pathway to Law School program will be piloted here at SAC. The Department needs to keep the Paralegal program separate and therefore needs to update the department name in order to house both programs under the department.

**D. Sexual Harassment Administrative Regulation**

A motion to update the Sexual Harassment AR without the Academic Freedom statement was made by Robert Stucken and seconded by Luis Pedroza was unanimously approved.

**E. Datatel Access for Faculty Follow Up** – tabled

**II. Action Items:**

**A. Distance Education Handbook** – 2<sup>nd</sup> read

Motion to approve the Distance Education Handbook was made by Madeline Grant and seconded by Luis Pedroza. The motion was unanimously approved.

**B. Math Center Resolution** – 2<sup>nd</sup> read

Motion to approve the Math Center Resolution was made by Ray Hicks and seconded by Susan Gaer. The motion was approved with one abstention.

- C. Freshman Experience Resolution -2<sup>nd</sup> read Motion to approve the senate minutes of May 13<sup>th</sup> was made by Cherie Bower and seconded by Luis Pedroza. The motion was approved with two abstentions.
- D. Faculty Handbook – Edits requested by the Senate are currently being made. A motion to approve the Faculty Handbook as edited was made by Brian Sos and seconded by Luis Pedroza was unanimously approved.

**The meeting was adjourned at 3:00 pm.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Madeline A. Grant", with a long horizontal flourish extending to the right.

Madeline A. Grant  
Secretary, SAC Academic Senate